

November 24, 2020

Dear Unit Owners,

Due to the increase in cases of COVID-19, the Board has decided to revise our position on the Rules for Phoenix Towers Condo in order to protect our residents.

Listed below are the changes that will go into effect  
Wednesday, November 25<sup>th</sup>.

- 1. Masks must be worn at all times in the common areas and elevators.**
- 2. If you have a Housekeeper come in to clean or a Contractor for renovations, we are requesting that they be tested for the virus and have a copy submitted to the office before they can continue to work at Phoenix Towers.**
- 3. All renters that are coming in must be tested with in 2 weeks of arrival and submit the results to the office. If anyone tests positive, they will be requested to quarantine for 14 days and they must be re-tested again.**

**As a unit owner, if you rent your unit without a realtor, you need to notify your tenants to have the test done before coming to Phoenix Towers.**

**By doing the above, we will be able to maintain a clean and safe environment and continue not to have any cases of the virus. We have been very lucky. Our residents have been respecting the rules for masks and social distancing.**

**So, let's keep up the good work and stay safe and healthy!**

**The Phoenix Towers Board of Directors.**